



**Board of Directors Meeting Agenda**  
*Thursday, November 7, 2019*

<b>Board Members</b>	<b>Present</b>
Craig Rhodes President	Present
Queenie Sellars-Dalcoe	Present
Sebastian King	On phone
Glenn Miles	Present
Brian Moore, Treasurer	On phone
Portia Wade	Present
Thomas Starks	No

Dr. Sam Misher and Dr. Shannon Lewis were in attendance.

***Meeting Place: Next Generation Academy Library***

- I. Call to Order
- II. Administrative Update

November Events

- III. Minutes approval: Professor Portia Wade approved and Elder Miles seconded.

- IV. Personnel Updates

David Heathington Resigned PT custodian

- V. Budget Updates

Dr. Rhodes said budget still have not been passed in Raleigh. We are operating on last years' budget. Due to our enrollment we were able to sustain with the money delay. May have to make a call to Raleigh if monies do not come in soon. We should not have to get more credit as a result of State delays. Mr. King suggested calling our representatives in Guilford County. He stated Sen. Berger said some of the budget have been passed. Dr. Rhodes said we will start making phone calls. That impacts hiring and our budget including teachers and Assistant Principal. We are not incurring any more cost at this time. Dr Lewis said that we need to look at the benefits needed for teachers, health etc. buses still running, teachers getting paid, children being fed.

Dr. Rhodes said we will take questions from parents, community at the end if there is time. Mr. King wanted to know what is the status of the federal lunch program? Mr. Smith said it has been submitted we are waiting to hear from the state. Applications have been sent out and processed.

VI. Grade expansion 2020

Dr. Rhodes said this is not about space. In the original application we stated that we would add a grade each year. Thus, we have the option to add a fourth grade. We have to decide if we can afford that. We will need time to make that decision. If we get 80 kindergartners, we could need another bus. These things need to be done in March or April but without budget we cannot make these decisions. We will need to discuss this soon because if the March budget is unfavorable, this could have negative effects on next year's budget. We need a surplus from the prior year and we need strategies for fundraisers. If we don't expand, there is a risk that we lose our third graders.

Dr. Misher said the time is upon us because we need to make decisions in January. As for the buses, we should revamp how we do buses and assign hubs but we have to do that early. The door to door pickups is not the answer. Parents have been appreciative of the hub. This may be something to continue if we continue the hubs. May even consider a smaller bus. If we add a fourth grade, we need to determine what are the other impact areas we need to consider within these 45 days? We need social workers, counselors, having a curriculum person. Those people are needed to work more and more with the teachers. Dr. Rhodes said it may be February before we get a budget. In reality, we get paid for enrollment six months to a year later. This is a multi-year budget but it is a two-year plan according to Mr. King. We will need to plan for growth. We will need outside supporters to survive.

Dr. Lewis said tutors will be hired soon hopefully for second and third graders. Starting probably with second and then third grade. Dr. Dalcoe asked about student proficiency. Dr. Lewis stated K-2 students at least half are proficient. Third graders about 32 percent proficient. She stated teachers are doing hour long interventions. Dr. Dalcoe asked if parents knew how students are doing? Dr. Lewis stated all teachers were to contact parents. Dr. Rhodes asked if all teachers had made contact. Dr. Lewis was not sure and Dr. Rhodes asked her to follow up with teachers to make sure parents were contacted. Dr. Dalcoe asked who were working with the students as far as the teacher's certification areas. Dr. Lewis stated Ms. Weeks is certified to work with these students. Mr. King then asked for breakdown of the students' actual data that was sent or given to parents. Dr. Rhodes asked if parents did not make conference, what is in place? Are all teachers that are teaching 3<sup>rd</sup> grade certified? Dr. Lewis stated one is lateral entry and other is certified. Dr. Dalcoe asked the background of later entry, and Dr. Lewis said she has an EC background. Dr. Dalcoe suggested your strongest teachers should be in third grade since that is the testing area and all teachers should be elementary certified for the population at NGA if we are to gain momentum.

VII. Audit Documents

Mr. Moore set up the IDrive. These are preliminary questions that go to the auditor. It keeps us on our toes and to be good stewards of our money. Mr. Moore completed the remaining fields. Since this is the first audit, they will tell us where improvement may be needed. Dr. Rhodes asked if there were any questions from board members? Deadline moved to Dec. 1. MaryAnn has sent all her records and they have been reviewed. They will look through our responses to make sure we are on right track. She felt we should send things on and let him make revisions. Mr. Moore wants documents from Maryann sent to him so he can peruse. Mr. Moore also asked if the budget and balance report was printed monthly and compared to date? Dr. Misher said yes because we have to show we have bills to pay and Raleigh will only send enough money to pay bills. It takes about ten to twelve days after sent to Raleigh. Dr. Rhodes reiterated we all should know the answers so we are all on one accord. He again said to ask questions. Mr. Moore said we will file the 990 to maintain the 501 3C. Moving from January 1<sup>st</sup> to July first. That is part of the audit packet.

VIII. Closed Session (if necessary)

Dr. Rhodes stated there are issues we need to address. Last year our conversation was more about adults, then students. Mr. Moore agreed and hats off to everyone in the room. Dr. Rhodes stated we want visitors to the board meeting to be more precise in their questions. He thinks we are moving in the right direction. He will touch bases with Dr. Lewis and Dr. Misher about the audit.

Dr. Misher will check on audit date. Goal is as we grow, administrative assistants will do that piece of marketing. We have got to bring in more diverse students if our population is to grow. All lotteries have to be open. At least parents are looking at options. We need to make sure parents are understanding their role in working with their child's needs. We need to form parent groups to work with other parents that are not in attendance at meetings. Dr. Misher suggested we may can use Title 1 monies to bring in parents for meetings.

IX. Guest comments and/or adjourn

Minutes are part of the audit to be public. Guests wanted to know if the money hold up was for everyone. Answer is yes. Guest said that some teachers do not know about the mental health issues of the students. He suggested that we reach out to other colleges and universities about therapy for our children. He also stated that relationships are key reaching out to community and parents for assistance. He will need to take someone with him that is serious about NGA. Dr. Rhodes said the points were well taken and the board will certainly consider. Dr. Rhodes said he can help him with that aspect. Dr. Misher will help with the fundraising piece. Some conversation has been discussed on not only expanding the board but having parents serving on various committees depending on their expertise. Dr. Misher will bring suggestions to the board as far as the fundraisers and building relationships.

Ms. Wade was alarmed that we may not go up to the next grade level. She asked about the kids we already have. Dr. Rhodes said we have to make calls to make sure we address that issue. If it comes to not adding another grade, keep the students we have so we don't lose students and parents. The Board noted that it will consider all aspects.

A teacher asked if there was a five-year business plan. Dr. Misher's plan was to go to fifth grade. His vision was first year to enroll 300 students, we had 139 which threw the budget off. The plan now has to be revamped. We overestimated the number of students for first year.

Question: Do we now have a five-year plan. Dr. Misher said we were short the first year, so we are about 260 now, he will speak with the accountant to see what the projection should be for the next year. We have to continuously move forward. If we have to scale back, we will have to play with the numbers.

Mr. Smith thanked Dr. Lewis for her leadership as the principal. He stated the parents are not challenging her. She is a principal with principles. He stated Dr. Misher vision continues to grow. They do ask that the board include them more in the decision and direction of the school. He expects their input and he appreciate the minutes be made public. He wants to know where NGA is; budget and allocation. Currently on the plan we are on, we are bursting at the seams with classroom size. Right now, if we continue to increase, we won't sustain. How can we have 400 students in this building? If we currently have 250-260, we don't have the money or the space. What we may fall into is a crisis, bringing on students and no place to put them. We are having disciplinary issues and other outliers that reduce the education time our students are suppose to receive.

Dr. Rhodes said we need to look at where our parents fit in all of this. It is part of your duty as parents to hold the board responsible.

Guest: Will the church step in financially to carry the load? Dr. Rhodes stated World Victory did step in. We are two entities. If World Victory builds a 10-12-million-dollar building, NGA will probably have to commit for a number of years. In the Spring, we will address many of these issues.

Meeting adjourned.