



**Board of Directors Meeting Minutes  
Thursday, August 2, 2018 6:00 PM**

<b>Board Members</b>	<b>Present</b>
Craig Rhodes President	Yes
Queenie Dalcoe	Yes
Bryan Fowler	No
Angela Graves	Yes
Glenn Miles	Yes
Brian Moore, Treasurer	Yes
Portia Wade	Yes
Wendy Weeks, Secretary	Yes
Tommy Starks	Yes - Voted in 8/2/18

Others Present: Dr. Sam Misher, Dr. Shannon Lewis, Mr. Robert McKnight, Rufus Farrior,

Meeting Place: Next Generation Academy

I. Call to Order by Craig Rhodes at 6 PM

II. Approval of the Agenda

Queenie Sellers made a motion to approve the agenda as is.

Second: Portia Wade

Motion passed unanimously.

III. Approval of the Minutes

Motion to approve Board Minutes from July meeting: Queenie Sellers

Second: Portia Wade.

Motion approved unanimously.

IV. Joint Meeting with Bishop Brooks Male Academy Board for Board Training on

Board Protocol concerning Public Records and Ethical Board Procedure

Led by Board Attorney - Rufus Farrior

Discussion concerning what is considered PUBLIC records vs what is NOT. All documents and records concerning public business - public records.

What IS NOT public - attorney advice, tax records, security passwords, personnel files, student files, mediation, criminal history and juvenile records.

Anyone can request public record at any time. When request comes in, contact supervisor and reply to requestor letting them know when you will honor request. Find out who they sent request to so that multiple people are not retrieving info simultaneously. State timeline - 2 hours. Can charge nominal fee, no fee, or actual fee for copies.

State that you are “providing these records to the best of your knowledge.”

Board Meetings are Open to public (we have been giving public notice).

Include time, date, location, purpose

Emergency meeting - may not have time to give notice - then Board may only focus on the emergency issue.

Reading of the Ethics Statement - VIEW at every meeting.

Closed session - personnel business - must have a motion to go into closed session

Conflict of Interest Policy - of SBE and the students we represent. Cannot use position for financial gain, or that creates the appearance of conflict of interest.

Any conflict or appearance of conflict must be reported to Board immediately.

Violation of Conflict - may be removed from the board

## V. Reports

Dr. Misher explained how we get money from the state and Guilford County. Office staff is calling student families who signed up on Lotterease but have not turned in enrollment paperwork. Mr. Greene is also delivering paperwork and returning paperwork to school for those families who do not have transportation.

Discussed again the Board commitment to contribute as a group \$5000.00.

### Personnel Report:

Wendy Weeks made motion to go into closed session to discuss hiring of personnel and new Board Member qualifications.

Second by Brian Moore

Board discussed qualifications of EC Teacher candidate and 1st grade teacher candidate. Board members discussed qualifications of Board candidate Tommy Starks.

Wendy Weeks made motion to go into open session to discuss hiring of personnel.

Second by Brian Moore

Wendy Weeks made motion to hire Susan Traylor as EC teacher and Cassandra McKay for 1st Grade. Both teachers are licensed for their areas.

Brian Moore second.

Motion approved unanimously.

New Board Member

Portia Wade made motion to accept Tommy Starks as new NGA Board Member pending background check.

Wendy Weeks - second.

Motion approved unanimously.

VI. Administrative Updates

Parent-student Handbook was completed earlier - Code of Ethics

Family Event (Mingle and Movie Night)

Classroom Furniture Update - 2 more tables arriving Mon.

Maintenance Update - new pavement markings per law enforcement for traffic patterns

Technology Update - wiring for hot spots in neighborhoods, other places in buildings, working on phones, with move will receive new hotspots

Completed: Bus transportation routes, Classroom setup and delivery of buses

Radio Interview on 1510 AM 1 PM with Dr. Misher and Bishop Starks - positive

Purchases of tablets for students - will lease these - 2nd graders will get these first

VII. New Business

Open Houses and First Day of School - Aug 19 2:00-4:00 for K,

Aug 20 5:00-7:00 for 1st and 2nd, Aug 22 First day

Speech Services Contract -

Grant Writing Services - discussion about purpose, will continue the conversation online

Administrative Coach Contract - discussion of hiring Dr. Pam Misher - to avoid conflict of interest, Dr. Pam Misher will volunteer her services as an administrative coach to NGA administrators.

Angela Graves submitted letter of resignation from Board of Directors due to work conflicts.

Weeks made motion to adjourn

Wade: Second

Motion passed unanimously.

VIII. Adjournment

Next Meeting Date: September 6, 2018 6:00 PM Next Generation Academy  
Downstairs.

